BOONE COUNTY COMMUNITY FOUNDATION

SCHOLARSHIP PROGRAM

GENERAL INFORMATION, APPLICATION GUIDELINES AND FORMS

2020-2021
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You may contact us at:

Boone County Community Foundation
Attn: Scholarship Program
P.O. Box 695
Madison, WV 25130
(304) 369-0511
bccf@shafferlaw.net

OR

Boone County Community Foundation
The Shaffer Law Building
330 State Street
Madison, WV
Scholarship Program Q&A

1) What is the Boone County Community Foundation’s Scholarship Program?
Our Scholarship Program currently has seven scholarship funds. With time and growth, we anticipate additional funds in the future. All funds are established by individuals, firms or organizations wanting to assist West Virginia residents in obtaining a college education. Students apply to the program and, if eligible, may be awarded a scholarship from one of the scholarship funds.

2) Am I eligible to apply?
Each scholarship fund has specific eligibility criteria that was defined by the donor when the fund was established. Please read through the specific criteria of each fund to determine eligibility.

**BIG COAL RIVER SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student of Sherman High School.
- Applicant must demonstrate academic achievement.
- Financial need may be considered.

**D&T HARLESS EDUCATION SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student at any Boone County high school.
- Applicant must be majoring in an education or business field of study at a WV college or university.
- Applicant must demonstrate academic achievement.
- Financial need may be considered.

**DORA JO BYRNSIDE SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student at Scott High School.
- Applicant must demonstrate academic achievement (at least a 2.5 GPA).
- Income level is considered, but no specific income is a requirement for this scholarship.

**MADISON ROTARY SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student at Scott High School, Van High School or Christian Faith Academy.
- Applicant must demonstrate academic achievement (at least a 2.5 GPA).
- Income level is considered, but no specific income is a requirement for this scholarship.

**REGINA McCORMICK MEMORIAL SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student at Scott High School.
- Applicant must demonstrate academic achievement.
- Financial need may be considered.

**TAMPLIN SCHOLARSHIP:**
- Applicant must be a resident of West Virginia.
- Applicant must be a full time student at any Boone County high school.
- Applicant must demonstrate academic achievement.
- Financial need may be considered.
CARRIE ANNE SCOTT MEMORIAL SCHOLARSHIP:

✓ Applicant must be a resident of West Virginia.
✓ Applicant must be a full time student at Scott High School.
✓ Applicant majoring in education will be preferred.
✓ Applicant must be attending Southern West Virginia Community and Technical College.
✓ Applicant must demonstrate academic achievement and financial need may be considered.

3) When is the deadline to apply?
The original application must be received by 5:00 p.m., or postmarked by April 3, 2020. No application will be considered after this date. All application materials must be sent together as a single packet and the application must be typed or hand printed. Please do not staple the application.

4) Is this application available on the website?
Yes, it may be downloaded as a printable form from the Foundation web site at www.boonecountyfoundation.org. The application is located under the “Scholarships” tab - it is not available for online submission.

5) When will I find out if I have been awarded a scholarship?
Applicants who have won a scholarship award will be notified on awards day or graduation day. An award letter from the Foundation office will also be sent to all applicants.

6) Are these scholarships taxable?
Monies received for tuition, fees and books may not incur tax liability while monies applied to room and board may be considered taxable income. This award is to be applied to direct college expenses at the institution, such as tuition, fees and books. The recipient is responsible for any tax liability incurred as a result of this award. The Boone County Community Foundation does not provide tax information to the student or the Internal Revenue Service. The student is fully responsible for all tax reports.

7) If I am awarded a scholarship, how much will I receive and will I automatically receive that award for the following year?
Awards may vary depending on income to the funds. Most awards are $500-$1,000. No, you will not receive the scholarship the following year. Our current scholarship funds are non-renewable.

8) May I receive scholarships from more than one fund?
You may apply to more than one fund, but can receive only one award.

9) If I withdraw from school, what do I do about the scholarship?
A student who withdraws from school for any reason will be expected to notify the Foundation of his or her status and refund to the Foundation any unused portion of the scholarship.

10) Does the Boone County Community Foundation make the decisions about who is awarded a scholarship?
The Boone County Community Foundation processes the application materials for the BCCF Scholarship Selection Committee, which makes the recommendations to the Board of Directors for approval.

11) If I am awarded a scholarship, do I receive the check?
Yes. The Foundation will mail the full amount of the award 4-6 weeks after receiving the signed acceptance form from the student. The award is applied to the entire academic year. The check is payable jointly to the student and the college.

13) Do I need to send a copy of my parents’ IRS Form?
Yes. Please send only the first and second page of the IRS Tax Form 1040. We ask for the 2019 IRS Tax Form, but applicants may substitute the 2018 as long as they note any changes.
Application Guidelines

Academic Year 2020-2021

Application Deadline: April 3, 2020

Deadline: Applications must be received by 5:00 p.m. or postmarked Friday, April 3, 2020 - Our office is located at 330 State Street, in the Shaffer & Shaffer building, Madison, WV. There will be NO EXCEPTIONS!

The following information should be included in order to be considered a complete application packet, please initial to indicate that you have enclosed the required information:

1. Application Form
2. Activities Form
3. Financial Form
4. First and second page of the 2019 IRS Form 1040
5. Grade Certification Form (completed by guidance counselor)
6. Personal Essay
7. Transcripts
8. Copy of first semester grades
9. This Application Guideline page

Personal Essay – On a separate sheet of paper, please take time to prepare a developed, well-written, grammatically correct essay. This is your opportunity for the Scholarship Committee to know you individually. While GPA, ACT/SAT scores, financial need, etc. are important selection criteria, a good essay often sets one student apart from others. The essay is limited to one-page in length - you may want to write about an interest you have, a challenge you have overcome (or not), or something you are passionate about. The objective is to give you a chance to tell us about another dimension of yourself not previously revealed - there is no “correct” way to respond to this essay. In writing about something that matters to you, you will convey a sense of yourself.

Transcript – PLEASE DO NOT SEND TRANSCRIPTS SEPARATELY!

ALL APPLICATION MATERIALS MUST BE SENT TOGETHER AS A SINGLE PACKET; THE APPLICATION MATERIALS MUST BE RECEIVED AT THE FOUNDATION OFFICE OR POSTMARKED BY APRIL 3, 2020. FAXES WILL NOT BE ACCEPTED. NO EXCEPTIONS!

The Boone County Community Foundation
P.O. Box 695
Madison, WV 25130
SCHOLARSHIP APPLICATION FORM

Pages 4-9 must be detached and sent along with your attachments in order to be considered a complete application packet.
Scholarship Application Form

Academic Year 2020-2021

Deadline April 3, 2020

I am applying for: (Check all that you are applying for. Please refer to Q&A section for eligibility criteria for each scholarship.)

___ Big Coal River Scholarship
___ D&T Harless Education Scholarship
___ Dora Jo Byrnsdte Scholarship
___ Madison Rotary Scholarship
___ Regina S. McCormick Memorial Scholarship
___ Tamplin Scholarship
___ Carrie Anne Scott Memorial Scholarship

Name: ____________________________________________
Last Name: ___________________________
First Name: ___________________________
Middle Name: ___________________________

Permanent Address: _____________________________________
Street or PO Box: ___________________________
City: ___________________________
State: ___________________________
Zip Code: ___________________________

Name of parent/guardian: ___________________________________________

Parent/Guardian Address (if different than above): ___________________________________________

Home Telephone Number: (____) _______ - _______
Student Cell Number: (____) _______ - _______

Student’s email address: ___________________________________________

Are you a West Virginia resident? □ Yes □ No

Date of Birth: ______/_____/_____
Sex: □ Male □ Female

Name of school in which you plan to enroll:

Name of college: ___________________________
City/State: ___________________________

Do you plan to live: on campus _____ off campus (not home) _____ commute from home _____ unknown _____

Have you been accepted? □ Yes □ No
Anticipated major or area of study: ___________________________

Name of high school currently attending: __________________________
Cumulative GPA: _______

Name of high school counselor: ___________________________
High School Phone Number: (____) _______ - _______

SAT Scores: Math_________ Verbal_________ Combined_________

ACT Scores: English_____ Math_____ Reading_____ Science Reasoning_____ Composite_______

Will you be applying for the “Promise Scholarship”? □ Yes □ No

If awarded, I agree to submit a photo for publicity purposes: □ Yes □ No

I have read the “Application Guidelines” page and understand submission procedures and deadline requirements.

Signature ____________________________ Date ______/_____/_____

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### Activities Form

Using *only the space provided below*, please list all extracurricular, community, and personal activities in which you have participated during the past three years as well as activities you are planning for the current year. Include clubs, debate, school sports, student government, fine arts, volunteer work, youth programs, athletic programs, music, scouting, etc. Please do not send a resume.

<table>
<thead>
<tr>
<th>Extracurricular Activities <em>High School</em></th>
<th>Participation By Year</th>
<th>Position Held</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Fr</td>
<td>So</td>
</tr>
<tr>
<td>Community and Volunteer Activities</td>
<td>Participation By Year</td>
<td>Positions Held</td>
</tr>
<tr>
<td><em>High School</em></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Work Experience <em>High School</em></td>
<td>Dates of Employment</td>
<td>Position/Job Description</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Award and Honor <em>High School</em></td>
<td>Year</td>
<td>Comments</td>
</tr>
<tr>
<td></td>
<td></td>
<td>(Describe the Honor – Why Given)</td>
</tr>
</tbody>
</table>

***Do not attach additional resumes, lists, etc. ***
Financial Form

If you are a dependent applicant, have your parents complete this form using information from their 2019 Federal Income Tax Return and attach a copy. (If your parents have not filed taxes by the time you are filling this out, you must use estimated numbers from 2019 and attach a copy of 2018 IRS Form 1040.) If you are independent, information about you must be attached. You do not need to supply information from your parents. Figures should be taken from your 2019 Federal Income Tax Return. (If you have not filed taxes by the time you are filling this out, you must use estimated numbers from 2019 and attach one copy of your 2018 IRS Form 1040.) Please attach a copy of your income tax return.

□ I am using numbers from my 2019 tax return.
□ I am using estimated numbers from my 2019 tax return and I am sending a copy of my 2018 tax return
□ I am using numbers from my 2018 tax return
□ I am a Dependent (complete both columns)
□ I am Independent (complete Applicant column only)

1. Annual adjusted gross income
   $________________________

2. Annual income earned from work by: Father/Stepparent/Guardian 1 $____________ Student $____________
   Mother/Stepparent/Guardian 2 $____________
   
<table>
<thead>
<tr>
<th>Parent(s)</th>
<th>Applicant</th>
</tr>
</thead>
<tbody>
<tr>
<td>$_________</td>
<td>$_________</td>
</tr>
</tbody>
</table>

3. Untaxed income/benefits (Child Support, AFDC, ADC, SSI, etc. or miscellaneous income. List source of benefit)
   $_________ $_________

4. Cash, savings, stocks, bonds, CDs, etc. (Exclude retirement funds, i.e. IRA)
   $_________ $_________

5. Net value of real estate holdings not used as a primary residence (market value less mortgage balance)
   $_________ $_________

6. Do you have a College Savings Plan (ex. 529 Plan)?
   Yes ☐ No ☐
   If yes, what is the total
   $________________________

7. List other sources of financial aid and amounts (including scholarships, tuition vouchers, loans, etc.) which you have been awarded:
   ____________________________________________
   ____________________________________________

8. Parents’ current marital status: ☐ single ☐ married ☐ separated ☐ divorced ☐ widowed

9. Total number in household: _________

10. Total number of children attending college during the 2020-2021 academic year: _________

11. Have you applied for FAFSA (Free Application for Federal Student Aid)?

12. Father/Stepfather/Guardian 1’s Occupation
   __________________________________________
   Mother/Stepmother/Guardian 2’s Occupation
   __________________________________________
   Applicant’s occupation
   __________________________________________

If there have been significant changes in household income in the past year, please explain:
________________________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Certification: I (we) certify that all the information on this form is true and complete to the best of my (our) knowledge. If asked by any authorized official of Boone County Community Foundation, I (we) agree to give documentation for information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving any aid. I have attached a copy of my most recent IRS Form 1040.

Applicant’s signature __________________________ Date _____ / _____ / _______

Parent or guardian’s signature __________________________ Date _____ / _____ / _______
Grade Certification Form

This section must be completed by an advisor/counselor. GPA information should be on a scale of 4.0 only. This certification form must be included in the complete scholarship application packet.

Student’s Name: __________________________________________________________

School Name: ____________________________________________________________

At the close of the most recent semester, the applicant ranked _______ in a class of ____________.

At the close of the most recent semester, the applicant’s cumulative GPA was _____ on a scale of 4.0.

**SAT Scores:**
Verbal: ____________
Math: ____________
Combined: ____________

**ACT Scores:**
English: ____________
Math: ____________
Reading: ____________
Science Reasoning: ____________
Composite: ____________

Person completing this form: ____________________________Title: ____________________________
(Please Print)

Signature: ___________________________________________ Date: _____/___/_______

AN OFFICIAL TRANSCRIPT MUST ACCOMPANY THIS APPLICATION.

**DO NOT SEND THIS INFORMATION SEPARATELY!**
Personal Essay

On a separate sheet of paper, please prepare a developed, well-written, grammatically correct essay about yourself. This is your opportunity for the Scholarship Committee to know you individually. Take a moment to think about the aspects of your life that contribute to who you are. Share some of those aspects with us and elaborate on why they have had an impact on your identity and way of thinking. The essay is limited to one-page in length and must be typed. There is no “correct” way to respond to this essay; however, good sentence structure, interesting details, and a well-thought sequence of writing will all be considered. While GPA, ACT/SAT scores, financial need, etc. are important selection criteria; a good essay often sets one student apart from others.