

BOONE COUNTY COMMUNITY FOUNDATION

SCHOLARSHIP PROGRAM

GENERAL INFORMATION, APPLICATION GUIDELINES AND FORMS

2020-2021

Boone County Community Foundation Scholarship Program

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Academic Year 2020-2021

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You may contact us at:

**Boone County Community Foundation
Attn: Scholarship Program
P.O. Box 695
Madison, WV 25130
(304) 369-0511
bccf@shafferlaw.net**

OR

**Boone County Community Foundation
The Shaffer Law Building
330 State Street
Madison, WV**

Scholarship Program Q&A

1) What is the Boone County Community Foundation's Scholarship Program?

Our Scholarship Program currently has seven scholarship funds. With time and growth, we anticipate additional funds in the future. All funds are established by individuals, firms or organizations wanting to assist West Virginia residents in obtaining a college education. Students apply to the program and, if eligible, may be awarded a scholarship from one of the scholarship funds.

2) Am I eligible to apply?

Each scholarship fund has specific eligibility criteria that was defined by the donor when the fund was established. Please read through the specific criteria of each fund to determine eligibility.

BIG COAL RIVER SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student of Sherman High School.
- ✓ Applicant must demonstrate academic achievement.
- ✓ Financial need may be considered.

D&T HARLESS EDUCATION SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at any Boone County high school.
- ✓ Applicant must be majoring in an education or business field of study at a WV college or university.
- ✓ Applicant must demonstrate academic achievement.
- ✓ Financial need may be considered.

DORA JO BYRNSIDE SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at Scott High School.
- ✓ Applicant must demonstrate academic achievement (at least a 2.5 GPA).
- ✓ Income level is considered, but no specific income is a requirement for this scholarship.

MADISON ROTARY SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at Scott High School, Van High School or Christian Faith Academy.
- ✓ Applicant must demonstrate academic achievement (at least a 2.5 GPA).
- ✓ Income level is considered, but no specific income is a requirement for this scholarship.

REGINA McCORMICK MEMORIAL SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at Scott High School.
- ✓ Applicant must be majoring in an education field of study at a WV college or university.
- ✓ Applicant must demonstrate academic achievement.
- ✓ Financial need may be considered.

TAMPLIN SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at any Boone County high school.
- ✓ Applicant must demonstrate academic achievement.
- ✓ Financial need may be considered.

CARRIE ANNE SCOTT MEMORIAL SCHOLARSHIP:

- ✓ Applicant must be a resident of West Virginia.
- ✓ Applicant must be a full time student at Scott High School.
- ✓ Applicant majoring in education will be preferred.
- ✓ Applicant must be attending Southern West Virginia Community and Technical College.
- ✓ Applicant must demonstrate academic achievement and financial need may be considered.

3) When is the deadline to apply?

The original application must be received by 5:00 p.m., or postmarked by **April 3, 2020**. No application will be considered after this date. All application materials must be sent together as a single packet and the application must be typed or hand printed. **Please do not staple the application.**

4) Is this application available on the website?

Yes, it may be downloaded as a printable form from the Foundation web site at www.boonecountyfoundation.org. The application is located under the “Scholarships” tab - it is not available for online submission.

5) When will I find out if I have been awarded a scholarship?

Applicants who have won a scholarship award will be notified on awards day or graduation day. An award letter from the Foundation office will also be sent to all applicants.

6) Are these scholarships taxable?

Monies received for tuition, fees and books may not incur tax liability while monies applied to room and board may be considered taxable income. This award is to be applied to direct college expenses at the institution, such as tuition, fees and books. The recipient is responsible for any tax liability incurred as a result of this award. The Boone County Community Foundation does not provide tax information to the student or the Internal Revenue Service. The student is fully responsible for all tax reports.

7) If I am awarded a scholarship, how much will I receive and will I automatically receive that award for the following year?

Awards may vary depending on income to the funds. Most awards are \$500-\$1,000. No, you will not receive the scholarship the following year. Our current scholarship funds are non-renewable.

8) May I receive scholarships from more than one fund?

You may apply to more than one fund, but can receive only one award.

9) If I withdraw from school, what do I do about the scholarship?

A student who withdraws from school for any reason will be expected to notify the Foundation of his or her status and refund to the Foundation any unused portion of the scholarship.

10) Does the Boone County Community Foundation make the decisions about who is awarded a scholarship?

The Boone County Community Foundation processes the application materials for the BCCF Scholarship Selection Committee, which makes the recommendations to the Board of Directors for approval.

11) If I am awarded a scholarship, do I receive the check?

Yes. The Foundation will mail the full amount of the award 4-6 weeks after receiving the signed acceptance form from the student. The award is applied to the entire academic year. The check is payable jointly to the student and the college.

13) Do I need to send a copy of my parents' IRS Form?

Yes. Please send only the first and second page of the IRS Tax Form 1040. We ask for the 2019 IRS Tax Form, but applicants may substitute the 2018 as long as they note any changes.

Application Guidelines

Academic Year 2020-2021

Application Deadline: April 3, 2020

Deadline: Applications must be received by 5:00 p.m. or postmarked Friday, April 3, 2020 - Our office is located at 330 State Street, in the Shaffer & Shaffer building, Madison, WV. There will be NO EXCEPTIONS!

The following information should be included in order to be considered a **complete application packet**, please initial to indicate that you have enclosed the required information:

1. Application Form _____
2. Activities Form _____
3. Financial Form _____
4. First and second page of the 2019 IRS Form 1040 _____
5. Grade Certification Form _____
(completed by guidance counselor)
6. Personal Essay _____
7. Transcripts _____
8. Copy of first semester grades _____
9. This Application Guideline page _____

Personal Essay – **On a separate sheet of paper**, please take time to prepare a developed, well-written, grammatically correct essay. This is your opportunity for the Scholarship Committee to know you individually. While GPA, ACT/SAT scores, financial need, etc. are important selection criteria, a good essay often sets one student apart from others. The essay is **limited to one-page** in length - you may want to write about an interest you have, a challenge you have overcome (or not), or something you are passionate about. The objective is to give you a chance to tell us about another dimension of yourself not previously revealed - there is no “correct” way to respond to this essay. In writing about something that matters to you, you will convey a sense of yourself.

Transcript – **PLEASE DO NOT SEND TRANSCRIPTS SEPARATELY!**

ALL APPLICATION MATERIALS MUST BE SENT TOGETHER AS A SINGLE PACKET; THE APPLICATION MATERIALS MUST BE RECEIVED AT THE FOUNDATION OFFICE OR POSTMARKED BY **APRIL 3, 2020. FAXES WILL NOT BE ACCEPTED. NO EXCEPTIONS!**

The Boone County Community Foundation
P.O. Box 695
Madison, WV 25130

SCHOLARSHIP APPLICATION FORM

Pages 4-9 must be detached and sent along with your attachments in order to be considered a complete application packet.

Scholarship Application Form

Academic Year 2020-2021

Deadline April 3, 2020

I am applying for: *(Check all that you are applying for. Please refer to Q&A section for eligibility criteria for each scholarship.)*

- Big Coal River Scholarship**
- D&T Harless Education Scholarship**
- Dora Jo Byrnside Scholarship**
- Madison Rotary Scholarship**
- Regina S. McCormick Memorial Scholarship**
- Tamplin Scholarship**
- Carrie Anne Scott Memorial Scholarship**

Name: _____
Last First Middle

Permanent Address: _____
Street or PO Box City State Zip Code

Name of parent/guardian: _____

Parent/Guardian Address (if different than above): _____

Home Telephone Number: (____) _____ - _____ Student Cell Number: (____) _____ - _____

Student's email address: _____

Are you a West Virginia resident? Yes No

Date of Birth: ____/____/____ Sex: Male Female

Name of school in which you plan to enroll:

Name of college City/State

Do you plan to live: on campus _____ off campus (not home) _____ commute from home _____ unknown _____

Have you been accepted? Yes No Anticipated major or area of study: _____

Name of high school currently attending: _____ Cumulative GPA: _____

Name of high school counselor: _____ High School Phone Number: (____) _____ - _____

SAT Scores: Math _____ Verbal _____ Combined _____

ACT Scores: English _____ Math _____ Reading _____ Science Reasoning _____ Composite _____

Will you be applying for the "Promise Scholarship"? Yes No

If awarded, I agree to submit a photo for publicity purposes: Yes No

I have read the "Application Guidelines" page and understand submission procedures and deadline requirements.

Signature _____

Date ____/____/____

Activities Form

Using *only the space provided below*, please list all extracurricular, community, and personal activities in which you have participated during the past three years as well as activities you are planning for the current year. Include clubs, debate, school sports, student government, fine arts, volunteer work, youth programs, athletic programs, music, scouting, etc. Please do not send a resume.

| Extracurricular Activities *High School | Participation By Year | | | | Position Held |
|---|--------------------------|----|----|----|--|
| | Fr | So | Jr | Sr | |
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| Community and Volunteer Activities *High School | Participation By Year | | | | Positions Held |
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| Work Experience *High School | Dates of Employment | | | | Position/Job Description |
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| Award and Honor *High School | Year | | | | Comments (Describe the Honor – Why Given) |
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*****Do not attach additional resumes, lists, etc.*****

Financial Form

If you are a dependent applicant, have your parents complete this form using information from their 2019 Federal Income Tax Return and attach a copy. (If your parents have not filed taxes by the time you are filling this out, you must use estimated numbers from 2019 and attach a copy of 2018 IRS Form 1040.) If you are independent, information about you must be attached. You do not need to supply information from your parents. Figures should be taken from your 2019 Federal Income Tax Return. (If you have not filed taxes by the time you are filling this out, you must use estimated numbers from 2019 and attach one copy of your 2018 IRS Form 1040.) Please attach a copy of your income tax return.

- I am using numbers from my 2019 tax return.
- I am using estimated numbers from my 2019 tax return and I am sending a copy of my 2018 tax return
- I am using numbers from my 2018 tax return

- I am a Dependent (complete both columns)
- I am Independent (complete Applicant column only)

1. Annual adjusted gross income \$ _____
2. Annual income earned from work by: Father/Stepparent/Guardian 1 \$ _____ Student \$ _____
 Mother/Stepparent/Guardian 2 \$ _____

- | | <u>Parent(s)</u> | <u>Applicant</u> |
|--|--|------------------|
| 3. Untaxed income/benefits (Child Support, AFDC, ADC, SSI, etc. or miscellaneous income. List source of benefit _____) | \$ _____ | \$ _____ |
| 4. Cash, savings, stocks, bonds, CDs, etc. (Exclude retirement funds, i.e. IRA) | \$ _____ | \$ _____ |
| 5. Net value of real estate holdings not used as a primary residence (market value less mortgage balance) | \$ _____ | \$ _____ |
| 6. Do you have a College Savings Plan (ex. 529 Plan)? If yes, what is the total | Yes <input type="checkbox"/> No <input type="checkbox"/> \$ _____ | |

7. List other sources of financial aid and amounts (including scholarships, tuition vouchers, loans, etc.) which you have been awarded: _____
8. Parents' current marital status: single married separated divorced widowed
9. Total number in household: _____
10. Total number of children attending college during the 2020-2021 academic year: _____
11. Have you applied for FAFSA (Free Application for Federal Student Aid)? _____
12. Father/Stepfather/Guardian 1's Occupation _____
 Mother/Stepmother/Guardian 2's Occupation _____
 Applicant's occupation _____

If there have been significant changes in household income in the past year, please explain:

Certification: I (we) certify that all the information on this form is true and complete to the best of my (our) knowledge. If asked by any authorized official of Boone County Community Foundation, I (we) agree to give documentation for information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving any aid. I have attached a copy of my most recent IRS Form 1040.

Applicant's signature _____ **Date** ____/____/____

Parent or guardian's signature _____ **Date** ____/____/____

Grade Certification Form

This section must be completed by an advisor/counselor. GPA information should be on a scale of 4.0 only. **This certification form must be included in the complete scholarship application packet.**

Student's Name: _____

School Name: _____

At the close of the most recent semester, the applicant ranked _____ in a class of _____.

At the close of the most recent semester, the applicant's cumulative GPA was _____ on a scale of 4.0.

SAT Scores:

Verbal: _____

Math: _____

Combined: _____

ACT Scores:

English: _____

Math: _____

Reading: _____

Science Reasoning: _____

Composite: _____

Person completing this form: _____ Title: _____
(Please Print)

Signature: _____ Date: ____/____/____

AN OFFICIAL TRANSCRIPT MUST ACCOMPANY THIS APPLICATION.

DO NOT SEND THIS INFORMATION SEPARATELY!

**Please submit the Personal Essay
on a separate sheet of paper, but include with
completed application packet**

Personal Essay

On a separate sheet of paper, please prepare a developed, well-written, grammatically correct essay about yourself. This is your opportunity for the Scholarship Committee to know you individually. Take a moment to think about the aspects of your life that contribute to who you are. Share some of those aspects with us and elaborate on why they have had an impact on your identity and way of thinking. The essay is **limited to one-page** in length and must be typed. There is no “correct” way to respond to this essay; however, good sentence structure, interesting details, and a well-thought sequence of writing will all be considered. While GPA, ACT/SAT scores, financial need, etc. are important selection criteria; a good essay often sets one student apart from others.